

Minutes of Hollyfield Parent Teacher Association Meeting **29th March 2017**

Apologies for absence - Apologies were received from Maryam Nouri, Maggie Bailey, Ceri John, Emma Frances, Philomena Groome and Andie Ross.

Those present - Gayna Brice, Andy Langford, Suzanne Cano, Tyron Cano, Andrew Newton, Becky Sharples, Ros Ellis, Wingyu Wong, Tanya Kostenko, Irene Crombie and Heather Lucas-Brown.

Minutes of last Meeting - The Minutes of the last meeting 7th March 2017 were agreed.

ACTIONS: Suzanne agreed to act as Chairperson and ran through the actions.

Funding for 6th form outside area: Gayna had received no further information from Graham. **ACTION:** Andrew agreed to ask Graham and feedback.

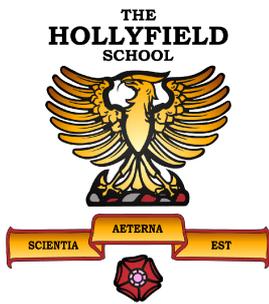
Finances - Andy confirmed that there was approximately £4500.00 in the bank account at present.

GCSE Pod - Mr Winpenny had shared some statistics with us and these were circulated. Usage is much higher than average for a school our size. With 4779 hits in the first term compared to an average of 2484. The top subjects were Maths, biology and business studies.

School/Fundraising Activities -

Student Artwork - Irene explained that she had recently started to work with the Art Department and would like to organise for some of the students art work to be copied/photographed, framed and sold with the funds going to the school. All present agreed this was a great idea. **ACTION:** Irene to investigate price of framing, printing and discuss with students. Tyrone offered to help with printers as he has contacts in the industry.

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200 Club – There was no update.

Donation Tree - this was not discussed.

Ilex Production - The first two nights had been a success with £109 and £238 taken on the two evenings.

Comedy Night - A few bookings have been made but we need to re advertise.
ACTION: Suzanne to ask for the flyer to be circulated on parentmail again

HOLLYFEST 2017

A few members of the PTA had met during the day before and progress had been made. It was agreed that there could be an early bird booking price and slightly higher on the gate prices. The prices suggested by the sub committee were considered to be slightly too high.

The following were agreed:

Early Bird Adult £4, Child £2, Family £10

On the day price Adult £5, Child £3.

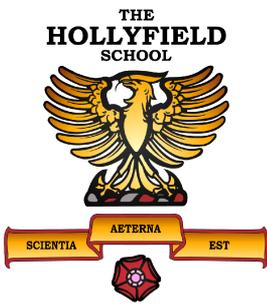
Suzanne asked Maggie had a chance to encourage the 6th formers to volunteer to help at Hollyfest. In particular over 18s were needed for the bar.

Finance - Suzanne has calculated that HOLLYFEST 2017 will cost approx £10,000.00 to put on in up front costs. It is therefore vital to secure sponsorship as early as possible.

Suzanne is in contact with Oliver from Staff Zone London who has offered to run the bar at Hollyfest. She will chase him re the licence as he had agreed to apply for it.

Suzanne explained that we were intending to have a firework finale and asked how we should go about organising a risk assessment. **ACTION:** Gayna to email Maggie and Graham to ask.

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Zorb or inflatables - The different options were discussed and Andrew agreed to ask the students what they would prefer.

PTA Funding Options

Prizes for attendance and punctuality - Gayna explained that this was a request from Mr Winpenny. She shared some statistics which he had sent through. The idea was to offer prizes to those who have a low attendance rate or bad punctuality to encourage them to attend school. This would have a beneficial impact on all as it is disruptive when some students are behind due to absence or late to class. Gayna commented that while she understood the principle behind this approach it seemed unfair to those pupils who also attend on time and who will not receive any benefit. Southborough reward all those who have high attendance by giving them an extra day trip near the end of the year. The pros and cons were discussed and it was agreed that we would not be funding this project at the moment.

ACTION: Tyrone to speak with Mr Winpenny to feedback views.

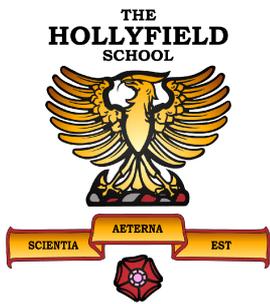
Funding for Apple Macs - Mr Winpenny has asked if the PTA would fund some of the new Apple Macs that the school would like to purchase. Whilst the new ones would predominantly be used by the Media students the current computers could be moved to other areas of the school for wider use. Mr Winpenny and Maggie Bailey were also pursuing the option of funding for these from local business/community. This was discussed and the question of leasing the macs rather than purchasing them was asked. It would cost approximately £24,000.00 to replace all of the Apple Macs currently in use. Whilst this was a large sum all agreed that this was a good use of PTA funds.

AOB -

GCSE Meals - Suzanne said that we had in the past supplied breakfast and lunch prior to the Maths and English GCSE exams. Would the school like us to do it again this year and if so which exams and what were the dates? **ACTION:** Andrew agreed to find out and get back to us.

Year 7 parent evenings - Andrew to check the dates and let us know if PTA are

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THE HOLLYFIELD SCHOOL PTA

required.

Dates of Next Meeting: [Wednesday 3rd May 2017 - 7.30 - C1](#)

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